

**BOARD AUTHORITY AUTHORIZED COURSES (BAA)**  
**(Grades 10 – 12)**  
**LOCALLY DEVELOPED COURSES**  
**(K-9)**

**Preamble**

The Board believes that part of its mission is to reflect in curriculum what is unique in their school.

**Policy**

The Board may approve any locally developed courses (K-9), any Board/Authority Authorized courses (Grades 10 to 12), and the instructional materials designed and/or selected to support them.

**Policy Objective**

To reflect educational demands, which to some extent may be unique, by developing courses specifically for use in Maria Montessori Academy.

**Administrative Procedures**

1. Approval of any locally developed course, Board/Authority Authorized course (Grades 10 – 12), and their supporting textbooks and other instructional materials shall be by resolution of the Board on the recommendation of the Board Standing Committee on Education.

BAA Courses

2. In developing a Board Authority Authorized course Grades 10 – 12 (BAA courses), satisfactory answers need to be supplied on the Ministry of Education Board Authorized Template. Approval of these credited courses shall be by resolution of the Board on the recommendation of the Board Standing Committee of Education before the **end of March** of the year before the course is to be offered. Approval must be submitted to the Ministry of Education on the required form, before the school can offer these courses for credit on the Graduation Program.

Locally Developed Courses

3. In assessing a locally developed course (Grades K-9), written completion of an application is to be presented in person to the Board Standing Committee on Education under the following headings:

Course name, Grade level

Special Training, Facilities or Equipment Required  
Course Synopsis  
Rationale  
Organizational Structure (Units/topics)  
Assessment Component

In developing the course, satisfactory answers need to be supplied to the following questions:

- 3.1 What evidence is there of the need and/or demand for this course?
  - 3.2 Is the proposed course appropriate at the suggested level?
  - 3.3 Is the proposed course significantly different from existing courses?
  - 3.4 Has a sound pedagogical rationale been developed and written for the course?
  - 3.5 Have a clear set of goals and desired outcomes been articulated for the course?
  - 3.6 Is the course consistent with the Province's and the school's philosophy of education?
  - 3.7 What are the anticipated costs of mounting the proposed course?
  - 3.8 Are special qualifications needed in order to teach the course?
  - 3.9 Have the developers of the proposed course surveyed adequately the available textbooks/resources which might be used for it?
  - 3.10 Has an appropriate plan been developed for the implementation of the course in the curriculum?
  - 3.11 Have suitable provisions been made for an ongoing evaluation of the project?
4. Should the Education Committee find answers to the questions wanting, it will refer the proposed course back to the developer(s) for further study.
  5. At the request of either the Education Committee or the Board, an external evaluation of the proposal will be required before the course is implemented.

Cross Reference: Ministerial Order 10/89